**JOB ANNOUNCEMENT**

Children’s Advocacy Centers of Pennsylvania (PennCAC) believes that every victim of child abuse deserves a child-friendly, trauma-informed, and evidence-based response that stops abuse and helps victims and families heal from trauma. Established in 2007, PennCAC is a statewide nonprofit membership association of over 40 individual Children’s Advocacy Centers (CACs) in the Keystone State. PennCAC promotes and supports the development, growth, and continuation of CACs and a multidisciplinary approach for the protection of Pennsylvania’s children. PennCAC is committed to strengthening collaboration as well as fostering systemic and societal change to protect and bring healing to children in our state. We support accredited and developing CACs, as well as multidisciplinary team (MDT) partners, to bring evidence-based interventions and life-changing services to children and their families across the state. PennCAC is seeking qualified applicants for the following position:

**Manager of Commercial Sexual Exploitation of Children Programming**

**to oversee PennCAC’s training initiatives for CAC and MDT professionals**

**Hours per week: 37.25 hours per week, FTE**

**Salary: Up to $50,000 with benefits and paid time off**

**Job Description**

Under the supervision of the Executive Director, this position will promote and support a multidisciplinary response to commercial sexual exploitation of children across the state, in partnership with our 41 Children’s Advocacy Centers (CACs) and multidisciplinary team partners (MDTs). This position will lead all grant activities, including oversight of an extensive and robust training schedule for the next two years. They will promote CAC collaborative responses to CSEC and will support individual counties to develop and enhance their response to CSEC cases. They will work with PennCAC staff as well as consultants and subject matter experts to achieve grant goals.

*Please Note: PennCAC is the recent recipient of two CSEC grants through the Pennsylvania Commission on Crime and Delinquency, in partnership with the Children’s Justice Act Task Force. Although PennCAC will be seeking funds to continue this position, it is currently funded through 9/30/2023.*

**Duties and Responsibilities**

* Work with CACs and MDTS across the state to ensure that training programs are relevant and meet the needs of professionals doing CSEC work in the state. Consider use of surveys and creation of advisory groups to inform training priorities.
* Develop training plans and schedule for victim advocates, therapists, and survivor training sessions, including Project Intersect, EMDR, and Protocols for Victim Advocates
* Identify training topics and trainers and oversee CSEC training for all disciplines, to supplement the training being offered to victim advocates, therapists and survivors
* Support development of protocol for discipline specific responses to CSEC, directed to law enforcement, child protective services, prosecution, medical providers and court personnel
* Schedule and support logistics for all discipline-specific trainings, to be held across the state.
* Encourage and support the development of enhanced CSEC responses at Children’s Advocacy Centers across the state
* Partner with consultants to support eight counties that have committed to expanding their response to CSEC cases
* Work with project evaluator to track and measure deliverables and outcomes for the grants
* Maintain program data and produce reports on all grant activities
* Liaison with CSEC service providers and interested partners across the state and represent PENNCAC in state and local forums, meetings, and trainings
* Maintain a resource directory of CSEC service providers in PA and support connections among CACs and service providers
* Become proficient in use of PENNCAC’s training database, Coalition Manager
* Participate in PENNCAC staff meetings, and support other programming and communications activities as needed

**Professional Requirements**

* Minimum of a bachelor’s degree in related field
* Knowledge in all or some of the following areas is preferred: Children’s Advocacy Centers and multidisciplinary response to child abuse, commercial sexual exploitation of children/human trafficking, child welfare system, criminal justice system, victim advocacy and therapeutic services for CSEC
* Commitment to building inclusive professional environments and equitable services for children and families across Pennsylvania
* Exceptional written and verbal skills
* Demonstrated experience with public speaking including in a training environment
* Personality qualities including ability to manage multiple projects and timelines, highly organized, detail-oriented, ability to work independently as well as with a team, strong interpersonal skills
* Must have a current driver’s license

**Location**

The office for this position will be based in Harrisburg; however, this position may be located anywhere in the state. Extensive travel to training sites and CACs will be required.

**Benefits**

This position offers healthcare benefits, a retirement plan, and paid leave.

**To Apply**

Applicants who are interested in this position and who possess the minimum requirements should submit via email 1) a letter of interest and 2) a resume, to [jobs@PennCAC.org](mailto:jobs@penncac.org), with the subject line ATTN: Search Committee CSEC

*Children’s Advocacy Centers of Pennsylvania is committed to providing equal opportunity in its recruitment, hiring, and employment practices without regard to race, color, religion, creed, national origin, ancestry, genetic information, disability, sex, sexual orientation, age, military status, veteran status, or status in any group protected by federal, state, and local law. PennCAC is committed to a diverse work force.*