

## JOB ANNOUNCEMENT

**Job Title:** State Liaison

**Position Status:** Full-time (1.0 FTE), Exempt

**Reports to:** WRCAC Program Manager

**Position Overview:** The Western Regional Children's Advocacy Center (WRCAC) is recruiting for a State Liaison to join its technical assistance and training (TTA) team. WRCAC is one of four regional TTA centers funded by the US Department of Justice (DOJ), Office of Juvenile Justice and Delinquency Prevention (OJJDP). Since October 2016, WRCAC is managed as a project of the Chadwick Center for Children and Families at Rady Children's Hospital - San Diego (RCHSD). The WRCAC State Liaison works collaboratively with other WRCAC project staff (based remotely and at the Chadwick Center in San Diego) to support the growth and development of children's advocacy centers (CACs), children's justice centers (CJCs), multi-disciplinary teams (MDTs) and state chapters in the thirteen western states that comprise the western region. In addition, the State Liaison works with three other Regional Children's Advocacy Centers (RCACs), the National Children's Alliance (NCA) and other Victim of Child Abuse Act (VOCAA) partners to implement collaborative projects across regions.

**Location:** This position is based at the WRCAC main office at RCHSD in San Diego or the candidate can work remotely out of a home office located in one of the following states: AZ, CA, CO, ID, MT, NM, NV, OR, UT, WA, WY. Candidates must have easy access to a major airport and a current driver's license. Travel throughout the western region (and occasionally elsewhere in the US) is expected approximately 50% of work time.

### **Position Roles and Responsibilities:**

#### ***Training and Technical Assistance (50%)***

- Promote the MDT/CAC approach to child abuse investigations and interventions
- Develop strong relationships, communicate regularly (by phone, email and in-person), and serve as the primary liaison between WRCAC and state chapter leadership
- Develop, deliver and broker on-site technical assistance (TA) and training services for MDTs, CACs and chapters within each state
- Serve as the lead staff member on regional trainings, including work with consultants and WRCAC staff on training development, outreach, logistics, and submissions for DOJ approval
- Respond to TA requests submitted by email or through the WRCAC website
- Administer and monitor annual subawards to state chapters
- Track training, TA activities and related performance measures and compile data for required project reporting

### ***Collaborative Partnerships and Special Projects (25%)***

- Work collaboratively with NCA, RCACs and VOCAA partners on cross-regional, collaborative projects
- Serve as lead on WRCAC Special Projects on topics such as trauma-informed care, team facilitation, mental health, and support to Native children and families
- Participate in regional and national workgroups and convenings as appropriate

### ***Knowledge Enhancement and Education (25%)***

- Serve as a content expert on issues on child abuse MDTs, CACs and related NCA accreditation standards
- Participate in continuing education to ensure knowledge of current best practices in trauma and evidence-based practices in response to child abuse allegations
- Plan and coordinate webinars, online learning initiatives, and blended learning strategies
- Support the development of and engagement with WRCAC communication strategies, including a website, social media and newsletters

### **Position Requirements:**

- Experience working within a CAC, state chapter, or as a member of an MDT partner agency responding to child abuse
- Extensive knowledge of the MDT/CAC model, and related NCA accreditation standards, for responding to child abuse
- Preference for candidates with expertise working with Alaskan Native and American Indian communities on issue related to trauma or child abuse
- Experience in team development and team facilitation strongly preferred
- Demonstrated experience assessing technical assistance needs, provision of training and TA, facilitation and curriculum development
- Self-starter with ability to work independently and as a team member
- Dependability in following through on projects within set timeframes
- Strong communication and interpersonal skills one-on-one, in small groups and in large-audience presentations
- Strong organizational skills, attention to detail and ability to multi-task
- Proficiency in computer applications and social media (e.g. Microsoft Office, Salesforce, PowerPoint, Facebook) and capacity to learn new applications quickly
- Master's degree in related field such as human services, social work, non-profit leadership preferred
- Ability and willingness to travel up to 50%

*This position is approved and funded by a grant provided through the U.S. Department of Justice (DOJ), Office of Juvenile Justice and Delinquency Prevention (OJJDP), and is contingent upon receipt of continued funding by DOJ.*

**Please email [wrcac@rchsd.org](mailto:wrcac@rchsd.org) for instructions on how to apply for this position through the online Rady Children's Hospital HR system.**

**Applications will be reviewed as they are submitted; for full consideration please apply by Tuesday, January 31, 2019.**